Strategic Planning and Budget Study Committee

February 5, 2008

Bibb Graves Board Room

The Strategic Planning and Budget Study Committee (SPBS) meeting was called to order at 2:30 pm by Chair Anna Lott. Chair Lott welcomed the committee and distributed a Sign-In Roster (Attachment 1). The following committee members were present: Mr. Mark Linder, Mr. Kyle Mangum, Mr. David Shields, Dr. Steve Smith, Dr. Bill Strong Ms. Lynn Underwood, Ms. Brenda Webb, and Dr. Garry Warren. Absentees were: Dr. Kerry Gatlin, Ms. Tera Kirkman, Ms. Phyllis McGuire, Dr. Alan Medders, and Ms. Sandra Poole. Visitors were: Dr. Andrew Luna and Dr. Phillip Bridgmon.

Dr. Smith made the motion to approve the agenda with one modification. Dr. Smith’s presentation was moved to first on the agenda under New Business. Mr. Shields seconded the motion. The motion passed unanimously.

Dr. Smith made the motion to approve the January 15 minutes. Ms. Webb seconded the motion. The motion passed unanimously.

New Business

Dr. Smith informed the committee that $1.13 million was paid by the University for Peehip in January. This is a cost of $367.00 per person per month.

Dr. Smith also informed the committee that proration was not expected this year, but proration of approximately 6.2% is expected for the next year. He and President Cale are looking at enrollment and other areas of the budget to effectively deal with proration. The University should be informed by the middle of May the amount of state appropriation for the University. These were informational items for the committee.

Ms. Webb, Chair of the Faculty/Staff Salary Issues Committee, gave an update to the committee. The committee is looking at salary structures for staff. A plan is in place for the staff/salary study on campus. A strategy from this plan will be developed to be reviewed by the campus. The committee will soon be turning its focus on faculty salary issues. This was an informational item for the committee.

Dr. Phil Bridgmon, Chair of the Institutional Effectiveness Committee, met with the SPBS Committee. He explained that the Institutional Effectiveness Committee’s primary emphasis is to have an assessment system in place which would link assessment with budgeting. This would close a loop and would prioritize where funds are spent. His committee is working closely with Dr. Andrew Luna and his staff. Chair Lott noted that Dr. Bridgmon’s meeting with the SPBS Committee is laying a foundation for collaborative work between the two committees. This was an informational item for the committee.

There was no Old Business.

The meeting was adjourned at 3:10 pm.

Respectfully submitted,

Debbie Westmoreland