**SHARED GOVERNANCE EXECUTIVE COMMITTEE**

**MINUTES OF THE E-BUSINESS OF APRIL 19, 2021**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, Chair Leah Whitten proposed accomplishment of the SGEC meeting via e-business.

Approval of the Minutes of the Meeting of April 5, 2021

On motion by Mr. Jarrod Russell and second by Dr. Andrea Hunt, the minutes were approved unanimously.

Student Services Statement in Course Syllabi

Approved by SGA on 3-4-21 and Approved by Faculty Senate on 4-8-21 but with an added statement: “at no additional cost”

 Mr. Jarrod Russell made a motion that was seconded by Dr. Andrea Hunt and unanimously approved to recommend to President Kitts the inclusion of a student services statement in course syllabi, to include the added statement as proposed by Faculty Senate.

8-Week Sessions as Options for Medical and Retroactive Withdrawal Requests and Clarification of Criteria for Exceptions to Late Submissions

Approved by SGA on 2-25-21; approved by ASA Committee on 3-5-21, but with suggested revisions; on 4-8-21, Faculty Senate approved the revised version as submitted by ASA Committee

Mr. Jarrod Russell made a motion that was seconded by Dr. Andrea Hunt and unanimously approved to recommend to President Kitts approval of the proposal from the Registrar’s Office to include 8-week sessions as options for medical and retroactive withdrawals requests and to clarify criteria for exceptions to late submissions.

Revision of Parking Regulations for Freshman Commuters

Approved by Parking and Traffic Committee with recommendation that visual indicators be implemented to designate approved lots for freshmen; approved by Faculty Senate; approved by Staff Senate with no suggested revisions

 Mr. Jarrod Russell made a motion that was seconded by Dr. Andrea Hunt and unanimously approved to recommend to President Kitts the revision of parking regulations for freshman commuters, to include the recommendation from the Parking and Traffic Committee.

Staff Senate Nomination for Replacement on Strategic Planning and Budget Study Committee

Jami Flippo as the replacement for Carrie Bowen (departure from UNA) as the staff-at-large representative to complete the remainder of Carrie’s three-year service term that expires in August 2023

Mr. Jarrod Russell made a motion and Dr. Andrea Hunt seconded the motion to recommend to President Kitts the appointment of Jami Flippo as the replacement for Carrie Bowen (departure from UNA) as the staff-at-large representative to complete the remainder of Carrie’s three-year service term that expires in August 2023.

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 Dr. Leah Whitten, Chairperson